

**DRAFT**

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MEETING OF THE  
MONTPELIER ROXBURY SCHOOL DISTRICT

March 21, 2018  
MINUTES

Minutes Approved:

Present

Board: Bridget Asay, Becky Bowen, Michele Braun, Lisa Frost, Steve Hingtgen, Peter Sterling,  
Ryan Zajac  
Administration: Superintendent Brian Ricca, Business Manager Grant Geisler  
Public: Laurie Gossens, Nancy Reid  
Absent: Tina Muncy, Jim Murphy

1. **Call to Order** The meeting was called to order at 7:24 p.m. by Vice Chair Bridget Asay. Ms. Bowen moved, seconded by Mrs. Braun, the addition of an Executive Session to the agenda for the purpose of contract negotiations. Motion carried unanimously.
2. **Executive Session**  
Motion for Approval for Executive Session for the Purpose of Contract Negotiations  
Mrs. Braun moved that the Board find that discussing contract negotiations in open session would put the Board at a substantial disadvantage. Ms. Bowen seconded and the motion carried unanimously at 7:25 p.m.  
Motion to Move to Executive Session for the Purpose of Contract Negotiations  
Ms. Bowen moved that the Board enter into Executive Session in accordance with 1 VSA §313 to discuss contract negotiations. Mrs. Braun seconded and the motion carried unanimously at 7:25 p.m. On a motion duly made and seconded, the Board voted unanimously to leave Executive Session at 8:13 p.m.
3. **Return to Open Session** 8:15 p.m. Superintendent Ricca requested the addition of two items to the agenda – the appointment of Paul Giuliani as district moderator and approval of a validation resolution.
4. **Public Comment** None.
5. **Action Items:**
  - a. Approval of Minutes of February 21, 2018  
Mr. Zajac moved, seconded by Ms. Bowen, to approve the minutes of the February 21, 2018 regular meeting. Motion carried unanimously, Mrs. Braun absent.
  - b. Approval of Leave of Absence Requests  
Mr. Zajac moved, seconded by Ms. Frost, to approve two leave of absence requests. Motion carried unanimously, Mrs. Braun absent.
  - c. Approval of Appointment of Paul Giuliani as District Moderator  
Mr. Hingtgen moved, seconded by Ms. Bowen, to appoint Paul Giuliani as district moderator. Motion carried unanimously, Mrs. Braun absent.

d. Approval of Validation Resolution

Superintendent Ricca explained the need and purpose of the validation resolution (copy attached) and read the proposed document aloud. Mr. Zajac moved, seconded by Ms. Bowen, to accept the resolution as presented. Motion carried unanimously, Mrs. Braun absent.

e. Policies – Adoption of Health Insurance Portability and Accountability Act Compliance, Participation of Home Study Students, Prevention of Harassment, Hazing and Bullying of Students, Federal Child Nutrition Act Wellness Policy, Proficiency-Based Graduation Requirements and Travel Reimbursement

Ms. Bowen moved, seconded by Mr. Zajac, to adopt the Health Insurance Portability and Accountability Act Compliance policy. Motion carried unanimously, Mrs. Braun absent.

Ms. Bowen moved, seconded by Ms. Frost, to adopt the Participation of Home Study Students policy. Motion carried unanimously, Mrs. Braun absent.

Ms. Bowen moved, seconded by Mr. Hingtgen, to adopt the Prevention of Harassment, Hazing and Bullying of Students policy. Motion carried unanimously, Mrs. Braun absent.

Ms. Bowen moved, seconded by Mr. Hingtgen, to adopt the Federal Child Nutrition Act Wellness Policy. Motion carried unanimously, Mrs. Braun absent.

Ms. Bowen moved, seconded by Ms. Frost, to adopt the Proficiency-Based Graduation Requirements policy. Motion carried unanimously, Mrs. Braun absent.

Ms. Bowen moved, seconded by Mr. Hingtgen, to adopt the Travel Reimbursement policy. Motion carried unanimously, Mrs. Braun absent.

**6. Policy – First Reading**

a. In-District Elementary School Transfer Policy

Proposed changes were discussed. This policy will be scheduled for a second reading at the April 4, 2018 meeting.

b. Board Member Conflict of Interest

This policy will be placed on the agenda for discussion at the board retreat on March 28, 2018.

c. Board Member Code of Conduct

This policy will be placed on the agenda for discussion at the board retreat on March 28, 2018.

d. Board-Superintendent Relationship Policies

This policy will be placed on the agenda for discussion at the board retreat on March 28, 2018.

e. Grade Advancement: Retention, Promotion and Acceleration of Students

Based on information received from the Vermont School Board Association, this policy is inconsistent with proficiency based graduation requirements and, as such, is no longer a mandated policy.

f. Substitute Teachers

There were no suggested revisions. This policy will be warned for vote on adoption at the April 4, 2018 meeting.

g. Fiscal Management

There were no suggested revisions. This policy will be warned for vote on adoption at the April 4, 2018 meeting.

h. Budget Execution

There were no suggested revisions. This policy will be warned for vote on adoption at the April 4, 2018 meeting.

i. Volunteers and Work Study Students

A grammatical change was suggested and will be made. This policy will be warned for vote on adoption at the April 4, 2018 meeting.

**7. Policy – Second Reading**

a. Class Size

The recommendation for the Roxbury class size portion of the policy was discussed and accepted. With that addition, this policy will be warned for vote on adoption at the April 4, 2018 meeting.

**8. Discuss Board Retreat**

The retreat is scheduled for next Wednesday, March 28, 2018 from 9-1, location TBD.

**9. Adjournment** On a motion duly made and seconded, the Board voted unanimously to adjourn at 9:32 p.m.

Heather Michaud  
Recorder

VALIDATION RESOLUTION

WHEREAS, pursuant to 16 V.S.A. §706p(a) and 24 V.S.A. §1756, notice of the March 6, 2018 annual meeting of the Montpelier Roxbury School District (the "District") was given in part by posting and publishing the Warning thereof along with Warnings for the annual meetings of the City of Montpelier and the Roxbury Town School District; and

WHEREAS, as provided in 24 V.S.A. §1756, notice of said District meeting was "to be published in a newspaper of known circulation in such municipality once a week for three consecutive weeks on the same day of the week, the last publication to be not less than five nor more than ten days before such meeting"; and

WHEREAS, the requisites of the statute relating to the publication of the District annual meeting Warning containing an Article of business relating to the proposition of incurring bonded indebtedness not having been complied with because of oversight, inadvertence or mistake of law or fact, the Board of School Directors desire to avail themselves of the validation provisions of 17 V.S.A. §2662 and 24 V.S.A. §1757; and

WHEREAS, at the March 6, 2018 District annual meeting the proposition of incurring bonded indebtedness for the purpose of making public school building improvements (Article B) was approved, those voting in Favor being 1763 and those voting Opposed being 631.

NOW THEREFORE, the Board of School Directors hereby finds that, notwithstanding the failure to comply with all of the statutory requirements incident to the call, notice and warning of said District annual meeting, the required length notice of the purpose of said meeting has been had; accordingly,

BE IT RESOLVED that, to the fullest extent permitted by law, the Board of School Directors hereby ratify, confirm and validate all action taken by the District at the annual meeting thereof held on March 6, 2018.

I hereby certify that the foregoing was approved and adopted by an affirmative vote of at least two-thirds of the members of the Board of School Directors of the Montpelier Roxbury School District at a regular meeting thereof held on March 21, 2018.

ATTEST:

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District Clerk