

MEETING OF THE  
MONTPELIER ROXBURY SCHOOL DISTRICT

November 7, 2018  
MINUTES

Minutes Approved: *November 14, 2018*

Present

Board: Bridget Asay, Michele Braun (arr. 7:08 p.m.), Lisa Frost, Steve Hingtgen, Tina Muncy, Jim Murphy, Andrew Stein, Ryan Zajac  
Administration: Business Manager Grant Geisler  
Students: Emma Harter, Hope Petraro  
Public: Nathan Suter  
Absent: Becky Bowen

1. **Call to Order** The meeting was called to order at 6:41 p.m. Mr. Murphy requested one addition to the board governance section of the agenda for approval of the finance committee charge.
  - Public Comment – Mr. Suter expressed curiosity in hearing the Board's plan for actively seeking public input on district priorities as it enters into budgeting and volunteered his assistance with those efforts.
2. **Consent Agenda**
  - Minutes of October 17, 2018 meeting
  - Warrants for payroll and accounts payable for November 9, 2018
  - FY19 First Quarter Financial Report
  - Co-Curricular Contracts
  - Policies for Adoption
    - Superintendent Expectations
    - Expectations for Montpelier Roxbury School District Board Members

Ms. Muncy requested to remove the minutes of the October 17, 2018 meeting from the consent agenda. Mr. Hingtgen moved, seconded by Ms. Frost, to approve the consent agenda as amended including Warrant 10 dated November 8, 2018 in the amount of \$837,030.39 the FY19 first quarter financial report, co-curricular contracts (see listing), adoption of the Superintendent Expectations policy and adoption of the Expectations for Montpelier Roxbury School District Board Members policy. Motion carried unanimously.

Ms. Muncy questioned whether or not the finance committee charge was approved at the last meeting given the lack of information on that section of the minutes. Following discussion, it was confirmed that there was no action on approval of the charge at the last meeting. There was consensus to add wording to that effect to the minutes. Mr. Hingtgen moved, seconded by Mr. Zajac, to approve the minutes as amended. Motion carried unanimously.

### 3. Learning Focus

- Student Report - Hope Petraro & Emma Harter

Mr. Murphy welcomed Emma Harter and Hope Petraro as student representatives to the Board. Emma and Hope shared information with board members from the high school around student celebrations, student concerns and student needs.

### 4. Superintendent Report

- Rowland Student Presentation
  - Conversations w/student focus groups
- Round Robins
- Policy Monitoring Report: Travel Reimbursement

A written report was provided. Business Manager Grant Geisler provided clarity around the interpretation of board member eligibility for mileage reimbursement.

### 5. Budget

- Review 2017-2018 Annual Report to Voters
  - Do we want the same publication this year?

Following discussion, there was consensus to have some publication this year but one with less fluff and more substance, i.e., academic vision, broader vision, district goals, what's being worked on, what are the investments leading toward, as well as other basic information in regard to enrollment, enrollment trends, etc.

- Recent Public Feedback towards Budget Priorities

Additional outreach avenues were discussed. Mr. Hingtgen will contact the Rotary Club to get on their schedule. Another copy of the budget schedule will be distributed to board members.

### 6. Board Governance

- Review Negotiations Committee Charge

A draft charge was distributed and read. Ms. Asay explained the rationale behind keeping the charge to a minimum.

- Approve Negotiations Committee Charge

Ms. Muncy moved, seconded by Mr. Stein, to approve the negotiations committee charge as written. Motion carried unanimously.

- Approve Finance Committee Charge

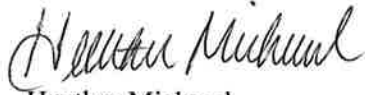
A revised charge was distributed. Additional changes were discussed and agreed to. The charge will be included on the consent agenda for the November 14, 2018 meeting.

### 7. Policy Readings

- Vision

A draft vision statement was distributed and discussed and additional changes agreed to. The revised vision statement will be warned for vote on adoption at the December 5, 2018 meeting.

8. **Adjournment** On a motion duly made and seconded, the Board voted unanimously to adjourn at 8:24 p.m.



Heather Michaud  
Recorder

Co-Curricular Appointments

Blodgett, Kylie	Basketball, Girls: Head Coach	MHS
Bruzesse, Bill	Basketball, Boys: Grade 8 Coach	MSMS
Bryant, Jenn	Basketball, Girls; Grade 7 Coach	MSMS
Foster, Nicholas	Basketball, Boys: Head Coach	MHS
Jandreau, Luke	Basketball, Girls: Grade 8 Coach	MSMS
LeBoeuf, Shanon	Gymnastics: Head Coach	MHS
Monmaney, Susan	Diversity Club Advisor	MHS
Powell, Richard	Basketball, Boys: JV Coach	MHS
Pulsifer, Corey	Unified Sports Co-Coordinator	MSMS
Reid, Kasandra	Skiing (Nordic): Coach	MHS
Segale, Michael	Basketball, Girls: JV Coach	MHS